

Team Meeting Notes – 4/28/2013

Appreciation

I want to thank you all for doing such a wonderful job in giving your time to serve in our children ministry! Whenever I am in the children ministry rooms, I always hear the children laughing loudly, participating happily, and truly having fun with each other. It's amazing that our church started out so small with only one children ministry teacher in Merryhill Middle School, and now we have grown to have 5 teachers teaming up with about 10 helpers! It is truly God's blessing in bringing all of you to this church with a willing and loving kind heart to WANT to serve these children and build them up as strong future leaders in our community. THANK YOU! I'm glad God has put us together as a team and I hope we will continue to learn from each other as we begin a new phase through our building project.

Quarterly Schedule

Schedule Responsibilities of the Children Ministry Director

- Send an e-mail reminder every Thursday
- Provide a new schedule every quarter and give two weeks for any updates or changes

Schedule Responsibilities of all scheduled volunteers

- Notify the Children Ministry Director of any schedule conflicts within two weeks of receiving the new schedule
- Find a replacement or do a schedule-swap with another volunteer if you cannot teach/help for a particular Sunday

Accountability

If you have a last minute or emergency situation that prevents you from teaching/helping on the scheduled Sunday, and you cannot find a replacement, please contact Fanny. Anything considered last minute is 2-3 days prior to the scheduled Sunday. In this case, you will be required to put \$10 in the Children Ministry Celebration Offering and Fanny will help you find a replacement.

Children Numbering System

- To add numbers to the system: [ENTER] [#] [ENTER] [SEND]
- To remove number from the system: [CANCEL] [#] [ENTER] [SEND]
- The master number chart will be placed in the Nemo Room. If there are new children attending Sunday School, please add their name to the number chart and notify the parents the assigned number. Let the parents know that their child's number will appear if we need them to care for them.